



HILLINGDON  
LONDON



# Corporate Services and Partnerships Policy Overview Committee

**Date:** THURSDAY, 9 MARCH 2017

**Time:** 7.30 PM

**Venue:** COMMITTEE ROOM 4 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

## Councillors on the Committee

Scott Seaman-Digby (Chairman)

Richard Mills (Vice-Chairman)

Wayne Bridges

Tony Burles

Duncan Flynn

Narinder Garg

Raymond Graham

Henry Higgins

Robin Sansarpuri

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***Putting our residents first***

Lloyd White

Head of Democratic Services

London Borough of Hillingdon,

3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW

[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

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## About this Committee

This Policy Overview Committee (POC) will undertake reviews in the areas covered by the Administration and Finance Directorates and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider and comment on budget and service plan proposals for the Administration and Finance Directorates.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

To perform the policy overview role outlined above in relation to the following matters:

1. Democratic Services
2. Localism
3. Central Services, incl. Human Resources, ICT, Communications & Legal Services
4. Capital programme, property, construction & facilities management
5. Financial Planning & Financial Services
6. Enforcement and anti-fraud activities
7. Procurement
8. Performance Improvement
9. Economic development & town centres and regeneration
10. Local commerce, employment, skills and job creation
11. Local Strategic Partnership and Sustainable Community Strategy;
12. Community engagement, partnerships and the voluntary sector
13. Equalities and Community Cohesion
14. Community Safety
15. Public Safety & Civil Protection
16. Energy use and carbon reduction
17. Health & Safety
18. Any functions not included within the remit of the other Policy Overview Committees
19. Cross-cutting reviews that cover the remit of other Committees

# Agenda

## **CHAIRMAN'S ANNOUNCEMENTS**

- |           |  |         |
|-----------|--|---------|
| <b>1</b>  | Apologies for absence                          |         |
| <b>2</b>  | Declarations of Interest                       |         |
| <b>3</b>  | Minutes of the meeting held on 2 February 2017 | 1 - 4   |
| <b>4</b>  | Exclusion of Press and Public                  |         |
| <b>5</b>  | Equality and Diversity in the Council          | 5 - 8   |
| <b>6</b>  | Procurement Monthly Report                     | 9 - 18  |
|           | <i>Update on Previous Reviews</i>              |         |
| <b>7</b>  | The Council's Corporate Complaints Procedure   | 19 - 20 |
| <b>8</b>  | Reducing our Carbon Footprint                  | 21 - 24 |
| <b>9</b>  | Forward Plan                                   | 25 - 26 |
| <b>10</b> | Work Programme 2016/2017                       | 27 - 30 |